

**Town of Grottoes
Workshop Meeting**

CALL TO ORDER: The Town of Grottoes Town Council held a workshop meeting on Monday, August 13, 2018, at 5:30 p.m., with Mayor Emily Holloway presiding.

ATTENDANCE: Council Members present were: Mayor Emily Holloway, Council Members Mark Sterling, Marjorie Funk, Joshua Bailey and Tim Leeth.

Other Town Officials present were: Town Manager Nathan Garrison, Town Clerk Tara Morris, Town Treasurer Rhonda Danner, Tourism and Parks Director Ashley Collier, Public Works Director A.J. Hummel, and Police Chief John Painter.

Mayor Holloway stated that she wanted to update the Council and let them know that Chris Dove is off work for at least six more weeks. She stated that he was injured helping a neighbor with a roof and will not be able to return for at least six more weeks. Mayor Holloway stated that we will be losing our summer help and AJ will hire a part-time person to help.

Mayor Holloway stated that the auditors have still not given any reason why the audits are four years behind and has asked for them to provide us a report on letterhead as to why and when they will get to the audits.

Mayor Holloway stated that she has had several police officers ask why they can't receive overtime verses comp time. She stated that she has looked into this and according to the handbook it is optional for comp-time or overtime. She said they have run some figures and feels that it is feasible to allow officers overtime for court and events but not to cover planned vacations. She stated that planned vacations will be covered by part-time officers. She stated that this is a trial process and will be re-evaluated in January 2019.

Town Manager Nathan Garrison informed the Council that the fire hydrant at the corner of Birch Avenue and 6th Street needs to be replaced. He stated that we could get a replacement kit but that may not work with the hydrant being as old as it is. Councilman Tim Leeth stated that the hydrant was installed sometime in the

1940's and they usually last about 50 years. He stated that he went around looking at the hydrants and we have approximately a dozen hydrants that were installed in the 40's that we may need to replace in the future.

Public Works Director AJ Hummel stated that he talked with Truck Enterprises about what our trash truck would be worth if we were to sell it and was told without going over it they felt somewhere around \$60,000.00. He stated that we paid approximately \$118,000.00 for it new in 2012 and it has 43,000 miles on it. He asked if the Council wanted to sell the truck or keep it for events. AJ stated that he felt we could get a dumpster for Grand Caverns much cheaper than we could keep the trash truck running. Councilman Joshua Bailey and Tim Leeth both commented to sell the truck.

Town Manager Nathan Garrison stated that the next item is pool repairs. He stated that the pool has had some major issues this year. He stated that he was hoping the pool would last a couple more years before repairs would have to be made but he has some pictures of where the liner is splitting. He stated that they were able to rope off that section of the pool so that the remainder could still be used. Town Manager Nathan Garrison stated that it really surprised him with all the work they had already done to the pool liner that this happened as soon as it did. He stated that the pool is losing water like crazy which is making the well pump run continually. He stated that he would like to get the parks committee together to discuss the repairs more and decide which way we want to go. Town Manager Nathan Garrison did state that he didn't feel like we would be able to open for another season until we got this fixed. He also mentioned while doing this upgrade we need to look at upgrading other parts of the pool area such as the pool deck, the bath houses and the fencing. He stated that he asked Rhonda to look at the park savings budget and right now there is over \$350,000.00 and that's not including this past year. He stated that he would like to meet with the parks committee in September to start talking about options for the pool.

Councilwoman Marjorie Funk stated that the Planning Commission spent a lot of time to change the ordinances to get this Town cleaned up and that she doesn't feel that we are enforcing this.

Town Attorney Nathan Miller stated that this type of ordinance is hard to enforce due to everyone's perception of junk you may think its junk but the owner doesn't. Mayor Holloway asked if the police was still doing sections of the Town. Chief Painter stated that they are for vehicles but not for property maintenance since the ordinance was changed and there is no criminal charge. Town Manager Nathan Garrison stated that he has followed up on calls that he has received on property maintenance but he has not been actively searching for properties. Councilman Joshua Bailey asked why the Town Manager would be the one that has to ride around to get these addresses when our police officers are already riding through town. He asked if the officers could write down the addresses and give them to Nathan or AJ.

Nathan Garrison informed the Council that the maintenance staff is down a vehicle. He stated that the engine blew in the van and the cost to repair it is \$6,800.00 and the van is only worth \$5,000.00. He stated that it's not worth fixing so we may need to look to replace it but probably not with another box van because it is only used on water leaks and we could get more use out of a utility truck.

With no further business to discuss, Mayor Holloway adjourned the meeting.

Mayor Emily Holloway called the Meeting of the Grottoes Town Council to order at 7:00 p.m. on Monday, August 13, 2018 and welcomed guests. Town Clerk Tara Morris called the roll. Members present were Joshua Bailey, Mark Sterling, Emily Holloway, Marjorie Funk, and Tim Leeth. Also present were Town Clerk Tara Morris, Town Attorney Nathan Miller, Town Manager Nathan Garrison, Tourism and Parks Director Ashley Collier, and Police Chief John Painter.

Councilwoman Marjorie Funk made a motion to approve the minutes from the previous meeting. Councilman Mark Sterling seconded the motion. Council members Joshua Bailey, Mark Sterling, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

FINANCE

Councilwoman Marjorie Funk made a motion to approve the Treasurer's report for the month of July 2018. Councilman Tim Leeth seconded the motion. Council members Joshua Bailey, Mark Sterling, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Marjorie Funk made a motion to pay the bills as of August 13, 2018 and the remaining bills from July totaling \$177,577.33. Councilman Tim Leeth seconded the motion. Council members Joshua Bailey, Mark Sterling, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Marjorie Funk made a motion to change the name on the Harvest Festival Account to Town Activities Account. Councilman Tim Leeth seconded the motion. Council members Joshua

Bailey, Mark Sterling, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Marjorie Funk made a motion to sell the trash truck. Councilman Tim Leeth seconded the motion. Council members Joshua Bailey, Mark Sterling, Marjorie Funk and Tim Leeth voted in favor of the motion, motion carried.

WATER AND SEWER

Councilman Joshua Bailey made a motion to replace the fire hydrant at 6th Street and Birch Avenue at a cost of \$1,950.00. Councilman Mark Sterling seconded the motion. Council members Joshua Bailey, Mark Sterling, Marjorie Funk and Tim Leeth voted in favor of the motion, motion carried.

SPECIAL EVENTS

Councilman Tim Leeth announced that on August 18th we will be having our Back to School Pool Party. This is from 12 noon until 7:00 pm and admission is free. He stated that we will have the Community Yard Sale on September 8th and the End of Summer Celebration is on September 15th at Mountain View Park from 4:00 until 9:00 pm.

PERSONNEL, FIRE AND POLICE PROTECTION

Mayor Holloway read the retirement letter from Officer Corrie Bauserman. Councilwoman Marjorie Funk made a motion to accept the retirement letter from Officer Corrie Bauserman. Councilman Joshua Bailey seconded the motion. Council members Joshua Bailey, Mark Sterling, Marjorie Funk and Tim Leeth voted in favor of the motion, motion carried.

Mayor Holloway informed the Council that upon retirement of a police officer it is customary that the officer is allowed to purchase their service weapon. She stated that Corrie has asked to purchase his weapon and knowing his plans for retirement we did budget for the purchase of a new pistol to replace his.

With no further business to discuss, Mayor Holloway adjourned the meeting.