

Mayor Holloway called the joint public hearing to order on Tuesday, November 13, 2018 at 7:00 p.m.

Council Members Present were: Mark Keeler, Joshua Bailey, Emily Holloway, Marjorie Funk, and Tim Leeth.

Planning Commission Members Present were: Mark Keeler, David Bradley, Justin Morris, Kevin Campbell, Justin Neitzey, and Jen Smith.

Town Council Members Absent were: Mark Sterling and David Raynes

Planning Commission Members Absent were: Rebecca Holloway

Other Town Officials Present were: Town Clerk Tara Morris, Attorney Linda Elliott, Town Manager Nathan Garrison, Tourism and Parks Director Ashley Collier, Public Works Director AJ Hummel, and Police Chief John Painter.

Town Clerk Tara Morris determined that a quorum was present for the Town Council and the Planning Commission.

Mayor Holloway stated that the reason for the joint public hearing is to hear citizens' comments regarding the Planning Commission recommendation to rezone 6th Street from Aspen Avenue to Dogwood Avenue and the east side of Aspen Avenue from 6th Street to 9th Street from B-1 to B-3.

Elliot Diamond spoke in favor of the request stating that this would benefit both businesses and houses and he feels this would be a good zoning since the remaining vacant lots that are left in this area are not big enough for a business but may be suitable for a house.

Mayor Holloway stated that there was nobody signed up to speak against the request.

Mayor Holloway asked if the council or planning commission had any questions. No questions were asked.

Mayor Holloway stated at this time she would turn the meeting over to Justin Neitzey, Chairman of the Planning Commission, for discussion and possible vote.

Chairman Neitzey asked if the Commission had any questions or comments regarding the rezoning or if they were ready to make a recommendation to Council.

Commission Member Mark Keeler stated that the Commission looked at this entire section, not just Mr. Elliott's request, to see which zoning would best fit the area. Commission Member Mark Keeler moved to recommend to Council their approval to rezone 6th Street from Aspen Avenue to Dogwood Avenue and Aspen Avenue from 6th Street to 9th Street from B-1 to B-3. Commission Member Justin Morris seconded the motion. Commission Members Mark Keeler, David Bradley, Justin Morris, Kevin Campbell, and Jen Smith voted in favor of the motion, motion carried.

Mayor Holloway adjourned the public hearing.

Mayor Emily Holloway called the Meeting of the Grottoes Town Council to order on Tuesday, November 13, 2018 and welcomed guests. Town Clerk Tara Morris called the roll. Members present were Mark Keeler, Joshua Bailey, Emily Holloway, Marjorie Funk, and Tim Leeth. Also present were Town Clerk Tara Morris, Town Attorney Linda Elliott, Town Manager Nathan Garrison, Tourism and Parks Director Ashley Collier, Public Works Director AJ Hummel, and Police Chief John Painter.

Councilwoman Marjorie Funk made a motion to approve the Workshop and Council Meeting minutes from October 9, 2018. Councilman Tim Leeth seconded the motion. Councilman Joshua Bailey stated that he will not be voting for minutes because in the workshop meeting his comment regarding the planning commission member with an attendance issue was not added. Council members Mark Keeler, Marjorie Funk, and Tim Leeth voted in favor of the minutes, Councilman Joshua Bailey voted against the motion, motion carried.

FINANCE

Councilwoman Marjorie Funk made a motion to approve the Treasurer's report for the month of October 2018. Councilman Tim Leeth seconded the motion. Council members Mark Keeler, Joshua Bailey, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Marjorie Funk made a motion to pay the bills as of November 13, 2018 and the remaining bills from October totaling \$354,137.26. Councilman Tim Leeth seconded the motion. Council members Mark Keeler, Joshua Bailey, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

ORDINANCE, HEALTH AND PROPERTY

Councilman Mark Keeler made a motion to rezone 6th Street from Aspen Avenue to Dogwood Avenue and Aspen Avenue from 6th Street to 9th Street from B-1 to B-3. Councilwoman Marjorie Funk seconded the motion, Council members Mark Keeler, Joshua Bailey, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

STREETS AND STREET LIGHTS

Town Manager Nathan Garrison stated that we are planning to start leaf collection the last Monday of this month.

SPECIAL EVENTS

Councilman Tim Leeth stated that we have a busy December coming up starting off with Caroling in the Caverns on Saturday, December 1st from 6:00 - 8:00 pm. The Town's Christmas Parade is on December 2nd at 5:30 pm followed by our 2nd Annual Tree Lighting Ceremony. He stated that on December 8th & 9th the Southern Grace Christmas Show will be at the Grottoes Fire Department. Councilman Tim Leeth announced that we will have the Home Decorating Contest on December 17th starting at 7:00 pm.

CLOSED SESSION - Councilwoman Marjorie Funk made a motion to convene into closed session pursuant to Section 2.2-3711(A)1 of the Code of Virginia to discuss matters relating to personnel. Councilman Mark Keeler seconded the motion. Council members Mark Keeler, Joshua Bailey, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Marjorie Funk moved that the closed meeting be adjourned and that the Grottoes Town Council reconvene into regular session. Councilman Tim Leeth seconded the motion. Council members Mark Keeler, Joshua Bailey, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Marjorie Funk stated that to the best of her knowledge only public business matters lawfully exempted from open meeting requirements under section 2.2-3711(A)1 of the Code of Virginia 1950 as amended and only such public business matters as were identified in the motion of which the closed meeting was convened were heard, discussed, or considered in the meeting. M. Keeler; yes, J. Bailey; so certify, M. Funk; yes, T. Leeth; yes, and E. Holloway; yes. D. Raynes; absent, M. Sterling; absent.

PERSONNEL, FIRE AND POLICE PROTECTION

Councilwoman Marjorie Funk made a motion to re-appoint Ellen Showers to the Board of Zoning Appeals to a four year term expiring December 31, 2022. Councilman Joshua Bailey seconded the motion. M. Keeler; yes, J. Bailey; yes, M. Funk; yes, and T. Leeth; yes, motion carried.

PRESENTATION OF PETITIONS AND CLAIMS

Bill Martin addressed the Council thanking them for allowing him to speak. He stated that yesterday was Veteran's Day and a short ceremony was held in honor of the Veterans. He stated that the condition of the bricks in the walk of honor is not what we want people to see. He stated that some had dirt covering them and some have sunk which makes them hard to read. He stated that on Veteran's Day and Memorial Day the American flag and the Armed Force flags are supposed to be replaced with the new flags for the day. He stated that this was the understanding that was being done each year. He stated that this was not done for Veteran's Day and stated that it looked shabby along with the leaves by the steps. He stated that the Town should take pride in this walk of honor and asked how we can work together so this doesn't happen again. Mayor Holloway asked if Council had any comments and stated that she had previously spoken with Sam Batton regarding the sinking of the bricks and discussed this with the Town Manager last week. Bill stated that he brought this up on Memorial Day and was told it would be fixed by Veteran's Day and nothing has been done and that's why he is here tonight. Councilman Joshua Bailey stated that he couldn't agree more and apologized on behalf of this Council and the Town. Town Manager Nathan Garrison stated that it won't happen again and apologized for it happening. Sam Batton asked how many Council members walk by this memorial all the time. He stated that we need to take pride in what we have. Mayor Holloway stated that she couldn't agree more. She also stated that they had an anonymous person donate a beautiful hand-made quilt. Sam asked if we could show everyone the quilt.

Sam Batton stated that Grace Memorial Church donated a cast iron bell to the Town several years ago when they were discussing a memorial for fire, rescue and police personnel, similar to the walk of honor. He stated that if the Town is not going to do the memorial that the bell could still be mounted at the Town Hall since it was previously a school house. He stated that it would be nice to have it mounted because they toll a bell every

memorial day for each veteran that passed away. Mayor Holloway stated that after their meeting she met with the Town Manager and asked for pictures of the bell at Grace Memorial to share with the Council. Councilman Tim Leeth stated that now that we know about the bell, we can certainly address it before Memorial Day.

Town Manager Nathan Garrison showed the quilt that was donated and Mayor Holloway stated that she asked Town Manager Nathan Garrison to get some prices on hanging the quilt.

Cheryl Keeler addressed the Council to invite them to have some cake. She stated that the Massanutten Regional Library is turning 90 this year. She stated that they will be having cake in the community room so please stop by for some. She also extended the invitation to all Town employees and asked that we spread the word. She stated that they will be starting a little history project collecting stories of people and their memories of the library to commemorate at their 100th Birthday in 10 years. Mayor Holloway thanked Cheryl for the invite and for coming tonight.

With no further business to discuss, Mayor Holloway adjourned the meeting.