

Mayor Emily Holloway called the Meeting of the Grottoes Town Council to order at 7:00 p.m. on Monday, November 13, 2017 and welcomed guests. Town Clerk Tara Morris called the roll. Members present were Mark Keeler, Joshua Bailey, Mark Sterling, Emily Holloway, Marjorie Funk, David Raynes, and Tim Leeth. Also present were Town Clerk Tara Morris, Town Attorney Nathan Miller, Town Manager Jeff Nicely, Tourism and Parks Director Nathan Garrison, and Police Chief John Painter.

Councilwoman Marjorie Funk made a motion to approve the minutes from the workshop meeting and the regular meeting on October 10, 2017. Councilman David Raynes seconded the motion. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, David Raynes, and Tim Leeth voted in favor of the motion, motion carried.

#### **FINANCE**

Councilwoman Marjorie Funk made a motion to approve the Treasurer's report for the month of October 2017. Councilman David Raynes seconded the motion. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, David Raynes, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Marjorie Funk made a motion to pay the bills as of November 13, 2017 and the remaining bills from October totaling \$70,645.58. Councilman David Raynes seconded the motion. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, David Raynes, and Tim Leeth voted in favor of the motion, motion carried.

#### **ORDINANCE, HEALTH AND PROPERTY**

Councilman Mark Keeler announced the Second Reading to amend Chapter 117 Nuisances.

Councilman Mark Keeler made a motion to amend Chapter 117 Nuisances as presented. Councilwoman Marjorie Funk seconded the motion. Councilman Mark Keeler stated that we had some changes between the first and second reading and those are marked in blue. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, David Raynes, and Tim Leeth voted in favor of the motion, motion carried.

Councilman Mark Keeler announced the Second Reading to amend Chapter 134 Solid Waste and Weeds.

Councilman Mark Keeler made a motion to amend Chapter 134 Solid Waste and Weeds as presented. Councilman Tim Leeth seconded the motion. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, David Raynes, and Tim Leeth voted in favor of the motion, motion carried.

#### **PARKS, RECREATION AND PUBLIC FACILITIES**

Councilman Mark Sterling made a motion to accept the Little League Lease Agreement. Councilman Mark Keeler seconded the motion. Town Manager Jeff Nicely stated that this lease supersedes the previous lease and its amendments. Town Attorney Nathan Miller stated this is a twenty-year lease and it will automatically renew but it also has a right to terminate the lease with a 60-Day notice. Town Manager Jeff Nicely stated the lease includes allowing the use of restrooms and also stated that the Town will mow the outside area of the fences around the ball fields. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, David Raynes, and Tim Leeth voted in favor of the motion, motion carried.

Town Manager Jeff Nicely stated that Council should have a copy of the RFP for the Cleaning Contract. He stated that there are additional items that we need done that are not included in the current contract. He stated that since the use of the building has increased so do the cleaning needs. The new contract includes a more detailed list and also includes that they must furnish all supplies and materials needed. Mayor Holloway asked that the Council review the RFP and we will discuss it at the December meeting.

#### **SPECIAL EVENTS**

Councilman Tim Leeth announced the Caroling in the Caverns will be on Saturday, December 2, 2017 from 6:00 - 8:00 pm and on December 3, 2017 we will have our Christmas Parade starting at 5:30 with the tree lighting ceremony following the parade here at the Town Hall and then we will come inside for cookies with Santa.

Councilman Tim Leeth stated that the Southern Grace Country Christmas is on December 8<sup>th</sup> -9<sup>th</sup> and both nights are sold out.

Parks Director Nathan Garrison stated that the Trailblazer Treks is looking to hold its half marathon run in Town and move the date to the morning of June 2, 2018. He stated he will have more information as that gets closer.

## **PERSONNEL, FIRE AND POLICE PROTECTION**

Councilman Mark Keeler made a motion to accept Stephen Morris' resignation from the Planning Commission. Councilman Mark Sterling seconded the motion. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, David Raynes, and Tim Leeth voted in favor of the motion, motion carried.

## **NEW BUSINESS**

Councilman Mark Sterling made a motion to amend the agenda to add discussion for a homeless shelter. Councilman Tim Leeth seconded the motion. Council members Mark Keeler, Mark Sterling, Marjorie Funk, David Raynes, and Tim Leeth voted in favor of the motion, Councilman Joshua Bailey voted against the motion, motion carried.

Councilman Mark Sterling stated that he has spoken with his church and he stated that they would be willing to help. He asked if we could, as a Town, set up a kiosk that would be accessible 24-hours a day so that anyone needing information of where local homeless shelters are and ways that they can get to them. He stated that his church is willing to fund for transportation for a taxi company to get them to a shelter. Councilman Joshua Bailey asked if we really have a big problem with homeless people here in Town. He stated that he was aware that a resident saw one person. Councilman Mark Sterling stated that last year he ran into a couple of people staying under the bridge at Grand Caverns. He was thinking maybe putting some information at the Parks or somewhere along Route 340 or Route 256 since those are the main ways through Town. Town Manager Jeff Nicely stated that he has the information on local shelters and that he would draft a brochure for Council to review at the next meeting.

With no further business to discuss, Mayor Holloway adjourned the meeting.