

Mayor Holloway called the joint public hearing to order on Monday, March 12, 2018 at 7:00 p.m.

**Council Members Present were:** Mark Keeler, Joshua Bailey, Mark Sterling, Emily Holloway, Marjorie Funk, and Tim Leeth.

**Planning Commission Members Present were:** Mark Keeler, David Bradley, Justin Morris, Kevin Campbell, Justin Neitzey, Jen Smith, and Rebecca Holloway.

**Town Council Members Absent were:** David Raynes

**Planning Commission Members Absent were:** N/A

**Other Town Officials Present were:** Town Treasurer Rhonda Danner, Attorney Burns Earle, Town Manager Jeff Nicely, Tourism and Parks Director Nathan Garrison, and Police Chief John Painter.

Town Treasurer Rhonda Danner determined that a quorum was present for the Town Council and the Planning Commission.

Mayor Holloway stated that the reason for the joint public hearing is to hear citizens' comments regarding a request from Ron McMullen for short term rentals at 1203 Forest Avenue, which is zoned R-2.

Ron McMullen thanked the Planning Commission and Town Council for working with him on this. He stated that he feels this is a positive thing for Grottoes and stated that he would be happy to answer any questions.

Mayor Holloway stated that there was nobody signed up to speak against the request.

Mayor Holloway asked if the council or planning commission had any questions for Mr. McMullen. No questions were asked.

Mayor Holloway stated at this time she would turn the meeting over to Justin Neitzey, Chairman of the Planning Commission, for discussion and possible vote.

Chairman Neitzey asked if the Commission had any questions or comments regarding the short term rental or if they were ready to make a recommendation to Council.

Commission Member Rebecca Holloway made a motion to recommend the short term rental as a conditional use for Mr. McMullen at

1203 Forest Avenue. Commission Member Justin Morris seconded the motion. Commission Member Mark Keeler, Justin Morris, Kevin Campbell, Jen Smith, David Bradley, and Rebecca Holloway voted in favor of the motion, motion carried.

Chairman Neitzey Adjourned the meeting.

Mayor Holloway called the second joint public hearing to order and stated that the reason for the joint public hearing is to hear citizens' comments regarding a request from Karen Michael for short term rentals at 1301 Dogwood Avenue, which is zoned R-2.

Karen Michael addressed the Council and stated that she feels this is a good thing for Grottoes and would allow people to stay here verses going into Harrisonburg.

Mayor Holloway stated that there was nobody signed up to speak against the request.

Mayor Holloway asked if the council or planning commission had any questions for Ms. Michael. No questions were asked.

Mayor Holloway stated at this time she would turn the meeting over to Justin Neitzey, Chairman of the Planning Commission, for discussion and possible vote.

Chairman Neitzey asked if the Commission had any questions or comments regarding the short term rental or if they were ready to make a recommendation to Council.

Commission Member Rebecca Holloway made a motion to recommend the short term rental as a conditional use for Ms. Michael at 1301 Dogwood Avenue. Commission Member Jen Smith seconded the motion. Commission Member Mark Keeler, Justin Morris, Kevin Campbell, Jen Smith, David Bradley, and Rebecca Holloway voted in favor of the motion, motion carried.

Chairman Neitzey Adjourned the meeting.

Mayor Emily Holloway called the Meeting of the Grottoes Town Council to order on Monday, March 12, 2018 and welcomed guests. Town Treasurer Rhonda Danner called the roll. Members present were Mark Keeler, Joshua Bailey, Mark Sterling, Emily Holloway, Marjorie Funk, and Tim Leeth. Also present were Town Treasurer Rhonda Danner, Attorney Burns Earle, Town Manager Jeff

Nicely, Tourism and Parks Director Nathan Garrison, and Police Chief John Painter.

Mayor Holloway asked if there was a motion to approve the minutes for the February 12, 2018 Workshop and Town Council meeting. Councilman Joshua Bailey stated so moved. Councilwoman Marjorie Funk seconded the motion. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Marjorie Funk made a motion to approve the minutes from the February 27, 2018 special called Council meeting. Councilman Tim Leeth seconded the motion. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

#### **FINANCE**

Councilwoman Marjorie Funk made a motion to approve the Treasurer's report for the month of February 2018. Councilman Joshua Bailey seconded the motion. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Marjorie Funk made a motion to pay the bills as of March 12, 2018 and the remaining bills from February totaling \$78,832.08. Councilman Joshua Bailey seconded the motion. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Marjorie Funk made a motion to amend the agenda to add approval of paying off the Town Hall and property loan. Councilman Joshua Bailey seconded the motion. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Marjorie Funk made a motion that we pay off the loan on the Town Hall and the property across from the Town Hall and if we pay this loan off by March 31, 2018 we will save the Town \$14,286.41. She stated that this payment will come from Park, Water, Sewer, and Admin and stated that we will have to do a budget adjustment at the budget meeting. Councilman Joshua Bailey seconded the motion. Council members Mark Keeler, Joshua

Bailey, Mark Sterling, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

Councilwoman Marjorie Funk handed out the annual donation to the fire department and rescue squad and thanked them for their service and keeping us safe.

#### **ORDINANCE, HEALTH AND PROPERTY**

Councilman Mark Keeler made a motion to approve the recommendation regarding the request from Ron McMullen for the short term rentals at 1203 Forest Avenue. Councilman Tim Leeth seconded the motion. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

Councilman Mark Keeler made a motion to approve the recommendation regarding the request from Karen Michael for the short term rentals at 1301 Dogwood Avenue. Councilman Tim Leeth seconded the motion. Councilman Joshua Bailey asked why we had to approve these individually and Town Manager Jeff Nicely stated that short term rentals are listed as a Conditional Use therefore each one must be approved by Council. Council members Mark Keeler, Joshua Bailey, Mark Sterling, Marjorie Funk, and Tim Leeth voted in favor of the motion, motion carried.

#### **SPECIAL EVENTS**

Councilman Tim Leeth announced that the Easter Egg Hunt is on March 31<sup>st</sup> at 10:00 am at Grand Caverns. Little League Opening Day is April 7<sup>th</sup> at noon at Mountain View Park and Chief Charlie's Kids Fish Day is on April 14<sup>th</sup> starting at 9:00 am at Mountain View Park.

#### **PERSONNEL, FIRE AND POLICE PROTECTION**

Mayor Holloway stated that we are accepting applications for the open position in the police department until this Friday and then we will be meeting on March 27<sup>th</sup> to go over the police budget and to interview for the open position.

With no further business to discuss, Mayor Holloway adjourned the meeting.