

Mayor Holloway called the February 11, 2019 meeting of the Grottoes Town Council to order and welcomed citizens. Town Treasurer Rhonda Danner called the roll. Mark Keeler, Joshua Bailey, Jo Plaster, Emily Holloway, C.W. Stephenson, and Tim Leeth were present. Also present were Town Treasurer Rhonda Danner, Attorney Linda Elliott, Town Manager Nathan Garrison, Public Works Director AJ Hummel, Tourism and Parks Director Ashley Collier, and Police Chief John Painter.

Councilman Mark Keeler moved to approve the minutes from the previous meetings. Councilman Joshua Bailey seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

FINANCE

Councilman Joshua Bailey moved to approve the Treasurer's report for January 2019. Councilman Mark Keeler seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

Councilman Joshua Bailey moved to pay the bills as of February 11, 2019 and the remaining bills paid in January 2019 totaling \$52,629.60. Councilman C. W. Stephenson seconded the motion. Council members Mark Keeler, Joshua Bailey, Jo Plaster, C.W. Stephenson, and Tim Leeth voted in favor of the motion, motion carried.

WATER AND SEWER

Councilman Joshua Bailey stated that the 20th Street waterline replacement project has started. Town Manager Nathan Garrison stated that it is progressing nicely and they are about a third of the way done.

Councilman Joshua Bailey stated that the water and sewer committee will be meeting soon to come up with strategic plan for the next 5 to 10 years for water line replacements.

ORDINANCE HEALTH AND PROPERTY

Councilman Mark Keeler stated that the Planning Commission met and is currently looking at the Town zoning and may be bringing a recommendation to the Council in the near future.

STREETS AND STREET LIGHTS

Councilwoman Jo Plaster stated that the committee met and discussed the general overview of highway monies and how they are allocated. She stated that Nathan will be meeting with VDOT to get their recommendations on what we need to do. She stated that they had a discussion with the maintenance department on what their needs are and they are in need of a utility truck. They would also like to expand the 4th bay to allow more storage for them and the police department and to install a lift in one of the bays so they can actually work on the vehicles.

PARKS RECREATION AND PUBLIC FACILITIES

Councilman C.W. Stephenson stated that the committee met and under the recommendation of Mr. Garrison, the pool at Grand Caverns will probably be closed this year due to significant structural damage and numerous safety hazards. He stated that they are still waiting on some information to come back and once we receive the information, the committee will meet along with Mr. Garrison and Ms. Collier to put a plan together for the improvements on the park and bring it back to Council to be reviewed.

SPECIAL EVENTS

Councilman Tim Leeth stated that we will be doing a seasonal card this year (summer, winter, spring, and fall) and the spring card should go out with the March water billing. He stated that a couple items that will be preceding the event card and not included are the Grottoes Fire Department Sunday Lunch on February 17 from 11am - 2pm. The menu is fried tenderloin and the cost is \$10.00 per adult and \$6.00 for children 10 and under. He also stated as of March 1st park shelter reservations will begin.

PERSONNEL, FIRE AND POLICE PROTECTION

Mayor Holloway updated the Council stating that the committee is working on the personnel handbook and policies. She stated that Nathan has created a draft and the committee is reviewing the draft and then they will be bringing it to the workshop for the Council to review. She stated that if anyone has any suggestions, recommendations, or comments on something that you want to make sure is thought about, she asked that you contact her or Nathan Garrison so they can make sure it is included. She stated that we are bringing it up-to-date with all current federal and state laws and that this has been a large overhaul that Nathan has been working on. She thanked him for his work and getting it to the committee for them to review.

With no further business to discuss, Mayor Holloway adjourned the meeting.

ATTEST:

Clerk of the Council

Mayor